



<https://us06web.zoom.us/j/83638914694?pwd=TGd4SkRkamM1Q2ZwbThRUDN4ZjVvdz09>

Meeting ID: 836 3891 4694
Passcode: 872554

In attendance: K. Louro; K. Heikkila; K. Favrholt; M. Atkinson; E. Moros; K. Sloan

Regrets: A. Neijens.

Meeting called to order	K. Heikkila called to order 12:06
1. Approval of Agenda	<p>Approval of agenda for September executive meeting</p> <ul style="list-style-type: none"> - Motion to approve the September Executive Meeting agenda by K. Favrholt; seconded by K. Louro. - Voted approved.
2. Approval of Meeting Minutes	<p>August Executive Meeting Minutes</p> <ul style="list-style-type: none"> - Motion to approve the August Executive Meeting Minutes by K. Louro, seconded by M. Atkinson. - Voted approved.
3. Business Arising	<p>SVIRG records being held by the former regional representative</p> <ul style="list-style-type: none"> - It was discussed what should be done with AABC physical records in the custody of a former volunteer - A decision was made that these are semi-active, and may be able to be held at UVic until the retention period expires, at which point they can be offered to the BC Archives. - Action item: K. Louro will follow up with UVic - Action item: K. Heikkila will reach out to BC Archives about archival AABC records. <p>Follow up on potential executive assistant role</p> <ul style="list-style-type: none"> - A discussion was had about what work that executive currently does that would be valuable to have a contractor take over. Common themes of administrative, corporate knowledge retention, conference planning, grant administration, and policy documentation arose amongst executive members. - Action item: K. Heikkila will collate the points made by each executive, and send an email out. This will be used as a starting point for a job description. <p>Archives Awareness Week</p> <ul style="list-style-type: none"> - Executive discussed the early planning stages of Archives Awareness Week in November.



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	<ul style="list-style-type: none"> - K. Louro asked executive to contribute any thoughts on speakers or themes, and identified speakers already confirmed. - Action item: K Louro to reach out to Lisa Glandt about a potential speaker. <p>Pathways Program</p> <ul style="list-style-type: none"> - K. Louro extended her appreciation to Kelly Speak and Joy Rowe for the application to the Pathways Program on behalf of the AABC. - AABC is not yet accepted into the program and will wait to hear back. <p>iSchool Scholarships</p> <ul style="list-style-type: none"> - The executive extended their thanks to E. Moros for reaching out to the iSchool regarding the status of the scholarship. - The AABC-funded scholarship is listed on the iSchool website, and it is unclear why the funds were not awarded last year. - A discussion was had about should this funding continue in the way it currently exists, with the decision made to continue working through the iSchool. - Action item: K. Louro to reach out to the iSchool. <p>ACA @ UBC</p> <ul style="list-style-type: none"> - E. Moros presented on the current happenings of the ACA@UBC chapter. - K Louro notes that UBC students have had space during Archives Awareness Week to present, and that could be an option this year. - E. Moros will take that to the next ACA@UBC meeting and report back. <p>Membership</p> <ul style="list-style-type: none"> - An outstanding item from the previous meeting was whether students have full voting authority at the AABC AGM. - K. Louro presented that students fall under regular membership, and can vote at the AGM. <p>Conference Planning Committee</p> <ul style="list-style-type: none"> - Discussion of what needs to be done for next year's conference planning committee at this stage, and what organizations the AABC should reach out to for partnership. - It was decided that the executive are open to a virtual option, especially as the AABC does not have anyone in the vice-president role.
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	<ul style="list-style-type: none"> - K. Louro asks for the support of another executive member on the Conference Planning Committee. - Action item: K. Louro will send out an email to potential partnership organizations.
4. President's Report	Nothing more to report.
5. Vice-President and Programs Committee Report	<p>Programs committee</p> <ul style="list-style-type: none"> - K. Louro reports that there is a new volunteer on the committee, and they are working on a handover for that role.
6. Treasurer & Finance Committee Report	July financial report deferred to October meeting
7. Committee and Program Reports	<p>Communications Committee</p> <ul style="list-style-type: none"> - K. Heikkila thanked Emily Larson, Manada Haligowski and Elizabeth Robertson, as well as the executive and contributors for their work on the Summer 2023 newsletter. - K. Heikkila is working on setting deadlines for the next newsletter, planned for Winter 2024. - K. Heikkila asked executive for comment on the vision for the communications committee and how the AABC presents itself. It was suggested to add this as an item to next months' agenda. <p>Indigenous Advocacy Committee</p> <ul style="list-style-type: none"> - K. Louro reported that the IAC met and established accountability measures as well as planned meetings for the remainder of the term. - K. Louro also reported that an IAC member is doing a retrospective on the AABC, that the application to the Pathways Program was sent in, and that there is a new volunteer on the committee. - K. Louro brought forward a request from the IAC to have executive meeting minutes shared. It was decided that only approved minutes can be shared. <p>Grants & Nominations Committees</p> <ul style="list-style-type: none"> - M. Atkinson reported that the Terry Reksten Scholarship had been adjudicated with the Friends of the BC Archives and a Reksten family member. They awarded double the amount of funding this year than the



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	<p>previous year. FBCA will be notifying the successful applicants soon.</p> <p>Membership Committee</p> <ul style="list-style-type: none"> - nothing to report <p>Other Business</p> <ul style="list-style-type: none"> - K. Heikkila will be setting an out-of-office while on vacation. - Several conflicts for the October executive meeting arose, a new time will be determined via poll. <p>Meeting adjourned at 1:16 pm</p>
Next Meeting	Oct 18, 2023 6:00 PM